**Attachment H**

**State of Indiana Contact:**

Teresa Deaton-Reese

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Indiana Department of Administration

**Reference Check Form**

**RFP 23-74802**

Juvenile Food Service

Reference Check Form Due Date:

**April 14, 2023 by 3:00 PM ET**

**INSTRUCTIONS: You have been asked by the vendor listed below to provide a reference as they are responding the current solicitation with the state of Indiana. This is a standard form created by the State of Indiana and your input is very much appreciated. During this competitive process, a representative from the State of Indiana, may contact you directly for more detail. If you have any questions, please contact the State of Indiana contact listed in the box in the top left side of the form.**

**Please provide the information requested below and submit this reference check form to:**

[**idoareferences@idoa.in.gov**](mailto:idoareferences@idoa.in.gov)**:**

The subject line of the email submissions must clearly state the following:

**RFP 23-74802 Reference – Aramark Correctional Services, LLC**

**VENDOR NAME**

|  |
| --- |
| Aramark Correctional Services, LLC |

**REFERENCE CONTACT INFORMATION**

|  |  |
| --- | --- |
| **Reference Company Name** | Kansas Juvenile Correctional Complex |
| **Contact Name** | Megan Milner |
| **Contact Title** | Superintendent |
| **Company Mailing Address** | 1430 N 25th St. |
| **Company City, State, Zip** | Topeka, KS 66618 |
| **Company Website Address** | <https://www.doc.ks.gov/juvenile-services> |
| **Contact Telephone Number** | 785-746-7196 |
| **Contact Fax Number** | NA |
| **Contact Email** | [Megan.Milner@ks.gov](mailto:Megan.Milner@ks.gov) |
| **Industry of Company** | Juvenile Correctional and Rehabilitative Services |

QUESTIONS: Please provide a response to each of the questions listed below regarding the vendor listed above.

1. If you decline to provide a reference, please indicate that below and provide any comments you would be willing to share regarding the reason.

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|  |

1. How long did you/have you and/or members of your team worked with the vendor? Please provide the specific dates of service.

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| --- |
| I have worked with Aramark from 3/2021 until present. |

1. With what type of internal and external stakeholders did the vendor have to communicate with?

|  |
| --- |
| Here at KJCC the vendor speaks typically with Business Manager. I would be unable to ascertain what external stakeholders the vendor communicates with. |

1. Has the vendor been cited for any financial audit issues? If you are able to, please describe the issue briefly, and any corrective actions required. Did the vendor ultimately address the issue(s) in a satisfactory manner?

|  |
| --- |
| No. |

1. Has the vendor been subject to any requests for corrective action to cure performance issues? If you are able to, please describe the issue briefly, and any corrective actions required. Did the vendor ultimately address the issue(s) in a satisfactory manner?

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| --- |
| If I have a problem with the vendor, I speak with them about it and it’s taken care of. No corrective actions required. |

1. Would you rate your experience with the quality of services/work provided by vendor as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| --- |
| Above average. Aramark has gone out of their way to accommodate requests by KJCC. |

1. Would you rate the vendor's knowledge of your business as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| --- |
| Above average. Aramark supervisors had worked in an adult facility for 15-20 years prior to coming to KJ. |

1. Would you rate the overall quality of the vendor’s staff as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| --- |
| Above average. My Dietary Supervisor goes above and beyond to fill positions and keep her staff at the level that it should be according to contract. |

1. Would you describe the quality of the vendor’s engagement and communication with stakeholders (internal and external) throughout the project as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| --- |
| Above average. I keep in daily communication with my Dietary Supervisor, we stay apprised of all issues. |

1. Would you rate the vendor’s ability to provide appropriate staff and resources for the project, as needed, at all times as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| --- |
| Above average overall. As with all companies there is a shortage of qualified staff, my Dietary Supervisor recruits on her own as well as through Aramark. When they are shorthanded they work OT. |

1. Would you rate the vendor's performance regarding cost and/or schedule overruns on the project as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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| We pay a price per meal. This question is really not applicable to our situation. |

1. Are there any other topics you believe Indiana should consider during its reference evaluation or comments you would like to share?

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| --- |
| This questionnaire is relative to Kansas Juvenile Correctional Complex ONLY. KJCC has a separate contract than the KDOC adult facilities. At KJCC we have approximately 150 Residents, a very small population as compared to our adult facilities. We also have a separate contract because we follow the Child Nutrition Program requirements. |

1. Would your overall rating of the vendor be poor, satisfactory, above average or superior?

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| --- |
| Above average. |